



## UNECLAC

**REQUEST FOR EXPRESSION OF INTEREST (EOI)**

This notice is placed by UNECLAC. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of UNECLAC. You are therefore requested to direct all queries regarding this EOI to UNECLAC using the fax number or e-mail address provided below.

**Title of the EOI:**

Cleaning and Integral Support Services for UN Agencies in Santiago Chile.

**Date of this EOI:** 19 February 2023

**Closing Date for Receipt of EOI:** 20 March 2023

**EOI Number:** EOIUNECLAC20843

**Beneficiary Country/Territory:** Chile

**Commodity/Service category:** Facility Management

**Address EOI response by fax or e-mail to the Attention of:** Militza Buitrago, Chief Procurement Unit

**Fax Number:**

**E-mail Address:** rosemarie.clark@un.org; militza.buitrago@un.org

**UNSPSC Code:** 76110000, 76111500, 76111501

**DESCRIPTION OF REQUIREMENTS**

A. The Economic Commission for Latin America and the Caribbean (ECLAC) based in Santiago, Chile. ECLAC is the agency commissioned to lead this procurement exercise. ECLAC is one of the five regional commissions of the United Nations, established in 1948 where one its main objectives is the promotion of social development in the region. Its premises are located in Vltacura, Santiago, Chile.

B. UN-ECLAC is issuing this Request for Expression of Interest (REOI) to seek the interest of qualified companies located in Chile, with a minimum of five (5) years experience in the industrial cleaning and support services area to sign separate long-term contracts as potential Contractor for the cleaning and integral support services with the following UN agencies located in Santiago Chile: ECLAC, FAO, UNDP, ILO (OIT), UNESCO and UNICEF.

C. The requested service is scheduled to begin on September 01, 2023. The requested service is aimed at ensuring the maximum quality service in industrial cleaning and integral support services in the different United Nations agencies in Santiago de Chile.



D. Please note that the United Nations is precluded from entering into contracts with firms that are not fully registered with UNGM . If your firm is interested in responding to this EOI, and is not currently fully registered as a Vendor in the UNGM roster, firms must be register at Basic Level or Higher at [www.ungm.org](http://www.ungm.org). The successful bidder will be required to Register in UNGM at Level 2 before the Contract award.

### **SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)**

Spanish Version/Versión Español

A. La agencia encomendada para liderar el proceso de licitación es la Comisión Económica para América Latina y el Caribe (CEPAL) tiene su sede en Santiago de Chile. Es una de las cinco comisiones regionales de las Naciones Unidas, establecida en 1948 y la promoción del desarrollo social de la región es uno de sus objetivos principales. Se encuentra en la Comuna de Vitacura, Santiago, Chile.

B. Las Naciones Unidas - CEPAL está emitiendo esta Solicitud de Expresión de Interés (REOI) para buscar empresas calificadas localizadas en Chile, con experiencia mínima de cinco (5) años en el area de aseo industrial y soporte integral para la firma de contratos de servicios independientes con las siguientes agencias de Naciones Unidas en Santiago de Chile: CEPAL, FAO, PNUD, OIT, UNESCO y UNICEF.

C. Está previsto que el servicio solicitado comience a partir del 01 de septiembre del 2023. El servicio solicitado esta orientado a asegurar la máxima calidad de servicio en aseo industrial y soporte integral en las distintas agencias de Naciones Unidas en Santiago de Chile.

D. Agradecemos tener en cuenta que las Naciones Unidas no firmará un contrato con una firma que no esté exitosamente registrada en UNGM. Si su empresa está interesada en responder a esta Expresión de Interés (EOI) y no ha concluido su registro en el registro de proveedores de Naciones Unidas UNGM, deberá registrarse al nivel Básico o superior en [www.ungm.org](http://www.ungm.org). La firma ganadora deberá registrarse en el Nivel 2 antes de adjudicarse el contrato.

### **NOTE**

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>



***Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.***



# VENDOR RESPONSE

## NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

**PLEASE NOTE: You should express your interest to this EOI electronically at:**

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNECLAC20843>

**In case you have difficulties submitting your interest electronically, please contact [rosemarie.clark@un.org](mailto:rosemarie.clark@un.org); [militza.buitrago@un.org](mailto:militza.buitrago@un.org) directly for instructions.**



## EOI INSTRUCTIONS

### 1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace ([www.ungm.org](http://www.ungm.org)) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
  - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
  - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

**For Registered Vendors:** Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

**For Vendors Interested in Registration:** Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

**IMPORTANT NOTICE:** Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

### 2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UNECLAC (UNECLAC) by the closing date set forth in this EOI. *Due to the high volume of communications UNECLAC is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

