



UNITED NATIONS

ECLAC

INTER REGIONAL MDG INDICATORS MEETING: SHARING KNOWLEDGE TO IMPROVE MDG MONITORING AND REPORTING

Santiago, 15 - 17 May 2012

MEETING INFORMATION

MEETING VENUE

The Inter regional MDG indicators meeting: Sharing knowledge to improve MDG monitoring and reporting will be held on 15 to 17 May 2012, in the Celso Furtado conference room at the headquarters of the Economic Commission for Latin America and the Caribbean (ECLAC), located at Avda. Dag Hammarskjöld 3477, Vitacura, Santiago, telephone (56-2) 210-2000, fax (56-2) 208-1946.

ACCESS TO ECLAC HEADQUARTERS

There are two gates to enter ECLAC headquarters: one on Avda. Dag Hammarskjöld and one on Avda. Alonso de Cordova Street (see map on page 4).

When entering ECLAC headquarters, delegates must present a photo ID at the Security Identification Office. It is advisable to arrive here at least 15 minutes before the meeting is due to start in order to have time to collect your badge and make your way to the meeting room.

REGISTRATION OF PARTICIPANTS

Registration will begin on Tuesday 15 May at 8.30 a.m., in the hall outside the conference room.

OPENING SESSION

The meeting will be opened at 9 a.m.

LANGUAGES

The official languages of the meeting will be English, Spanish and Russian.

FACILITIES AND SERVICES AT ECLAC

ECLAC headquarters are approximately 24 kilometers or 20-30 minutes away from the airport and located near the financial and commercial district of El Golf. The vicinity of ECLAC offers a variety of attractive shops and restaurants within easy walking distance. Some of them are: Cafetería Galería Animal, Ristorante, La Punta and Starbucks.

Travel agency

Flight reservations and confirmations and other travel formalities are handled by the travel agency "Carlson Wagon Lits", located on the main floor of the ECLAC building (1S7).

- Cafeterias** ECLAC has a cafeteria and a coffee shop, which are open from 8.45 a.m. until 5 p.m. These services must be paid for directly by participants.
- Medical Service** The ECLAC Medical Service is available for participants requiring medical assistance. It is located on the main floor, telephone extension 2333, and is open from 9 a.m. to 1 p.m. and from 2.30 p.m. to 6 p.m.
- Bank** A branch of Banco de Chile is located at the first basement level. It is open to the public from 9 a.m. to 2 p.m. The local currency is the peso (\$), with bills of \$500, \$1.000, \$2.000, \$5.000, \$10.000 and \$20.000; and coins of \$1, \$5, \$10, \$50, \$100 and \$500. Foreign currency may be exchanged from 10 a.m. to 12.30 p.m.
- Mail** There is a post office next to Banco de Chile which opens from 10.30 a.m. to 1 p.m.

ADDITIONAL INFORMATION

For additional substantive information please contact Ms. Pauline Stockins from the Statistics Division, phone (56-2) 210-2194, email: pauline.stockins@eclac.org

Questions regarding operational aspects of the meeting may be directed to Ms. Pilar Arturo, phone (56-2) 210-2597, email: pilar.arturo@eclac.org

UNITED NATIONS SECURITY ARRANGEMENTS

ECLAC's Security Control Center provides 24/7 assistance and can be reached at the following telephone numbers (56-2) 210-2249, 2222, 2499 or direct line (56-2) 208-3989.

TRAVEL INFORMATION

VISA REQUIREMENTS

Some foreign nationals do require a visa to travel to Chile. Citizens of those countries with which Chile has a tourist visa exemption arrangement are not required to obtain a tourist visa, provided that they hold valid tickets for their return journey to port of origin or next port of destination.

A confirmation letter indicating the attendance of the participant to the meeting will be sent to each of the attendants for helping him/her obtain the visa.

You should enquire in advance concerning visa requirements for Chile and apply to the Consulate or Embassy of Chile in your respective country. In the case of residing in a country with no Consular representation, you will have to carry out the application procedures in the nearest country with Chilean Consular Representation to your place of residence.

For details, please visit the Ministry of Foreign Affairs of Chile website at http://www.minrel.gob.cl/prontus_minrel/site/edic/base/port/home.php.

In case you have problems contact Ms. Pauline Stockins, e-mail: pauline.stockins@eclac.org, who can assist you with this matter. **This must be done at least three weeks in advance.**

TRANSPORT FROM THE ARTURO MERINO BENITEZ AIRPORT

The airport of Santiago is located outside of the city. The transfer to the city is only 20 to 30 minutes, depending on the particular address and flight arrival time.

After checking at the custom control and right before leaving the international area, you will find taxis, public transportation buses and official minibuses counters. All these transportation means are available for the passengers.

Minivans operate from the airport, offering passenger transport to the different areas of the city. The best known are Tur Transfer and Trans VIP. Each van can carry 10-12 passengers, at a cost of approximately US\$15 per person. A taxi fare from the airport to ECLAC normally costs about US\$ 40.

HOTEL RESERVATIONS

The ECLAC Conference Services Unit has reserved a limited number of rooms with special rates for ECLAC at the following Hotel:

Hotel Novotel (*****) Av. Américo Vespucio 1630, phone: (56-2) 499-2229, fax: (56-2) 499-2230.

Standard room: USD\$140 (breakfast included)

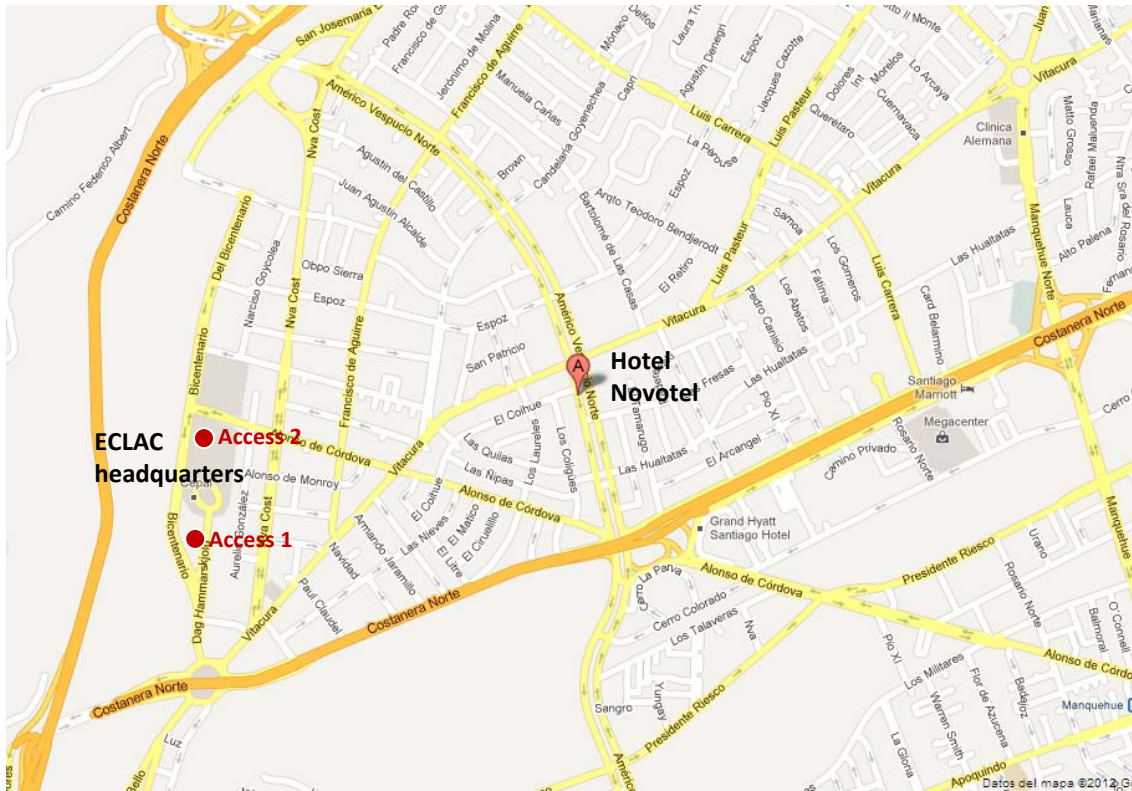
Atn.: Ms. Katia Rodríguez or Ms. Laura Riquelme, Reserve Department
Emails: H5233-SM2@accor.com or novotelsantiagoreservas@accor.com

This rate does not include the 19% value added tax (VAT). Visitors who pay in dollars in cash, travellers' checks or international credit cards are exempted from payment of VAT.

To maintain the special rate given to ECLAC, hotel reservations must be requested personally, not through travel agencies or other means. Delegates are responsible for their own reservations. It is advisable to check that the hotel has processed your reservation and to request a reservation number or code of confirmation.

The hotel requires that you advise them of your flight number and date of arrival and departure to and from Chile as well as credit card details to guarantee the reservation. Please fully complete the attached form and forward it by 14 April, 2012 to ensure your reservation.

Hotel Novotel is approximately 25 kilometers or 20-30 minutes away from the airport and located within walking distance from ECLAC headquarters. Just a block away, walking down Vitacura Street, you will find restaurants and shops. El Mañío is a pedestrian street with nice restaurants; Avenida Alonso de Cordova is the most exclusive shopping street in Santiago.



INFORMATION ON SANTIAGO

GENERAL INFORMATION

Capital City

Santiago, a city with a population of about 6 million, is the capital of the Republic of Chile.

Climate

Santiago has a Mediterranean climate and well-defined seasons, with rainy winters with temperatures as low as 0° C/32 ° F (May to September) and dry summers, when daytime temperatures hover around 30° C/86° F (November to March). Relative humidity is low.

May, mid-autumn, is characterized by a wet season, with occasional rain and an average temperature of 12°C/86 °F, ranging from about 05° C/41° F to 24° C/75.2° F.

Currency

The currency used in Chile is the peso (\$). The average exchange rate is \$ 474 pesos to the United States dollar.

Language

Spanish is the national language of Chile. English is normally spoken in touristic places like airport and hotels.

Transport

Buses, taxis and five subway lines serve the city's transport needs. Taxi fares are metered and drivers do not expect tips.

Others

It is suggested that visitors drink bottled mineral water, since tap water, although drinkable, may not agree with those who are not accustomed to it.

Santiago is quite a safe place. As in other big cities, however, common sense must be exercised. It is advisable to avoid going downtown at night alone or walking along poorly lit or isolated streets, and to be careful with expensive jewellery and handbags.

The electric power in Chile is 220 volts, 50 cycles AC. The type of plugs are: Plug type L (2 round prongs aligned with the earth connector) or plug type C (2 parallel prongs - "French" type).



INTERESTING PLACES TO VISIT IN SANTIAGO

Pueblito Los Dominicos/

Los Dominicos Handicraft Village An attractive and picturesque Chilean handicraft village located in a historic sector close to the foot of the mountains that surround Santiago. It offers a very diverse and representative selection of the traditional and contemporary handmade objects, including furniture, textiles, paintings and crafts.

Museo Nacional de Bellas Artes/ National Museum of Fine Arts

The fine arts museum is a major centre for the arts in Chile. It is situated in Santiago's Parque Forestal.

Teatro Municipal de Santiago/ Santiago Municipal Theater

Santiago's foremost theatre and opera house, where there are performances of opera, ballet and concerts. It was built in 1857 and declared a National Monument in 1974.

Palacio de La Moneda/ La Moneda Palace

This is the Government Palace and the only Italian neoclassical building in Latin America. It has a cultural centre that displays a range of national and international visual and audiovisual heritage.

Plaza de Armas/ Armas Square

Located in the heart of Santiago, this square has been the civic centre since colonial times. The Cathedral on the square's west side is a National Monument and has an interesting museum, whose main attraction is its library containing ancient manuscripts. Other major historic buildings in Plaza de Armas are the Municipality of Santiago and the Post Office (Correo Central).

**Barrio Bellavista/
Bellavista Neighborhood**

This is a district with its own special identity, combining an astounding variety of handicrafts and clothing shops with a wide range of restaurants serving diverse specialties of international cuisine. Bellavista nestles between the northern bank of the Mapocho River and the bottom of San Cristóbal Hill. A stroll along its streets offers the visitor a potpourri of art galleries, theatres, lapis lazuli jewellery shops, architecture, food and parks, and the city zoo borders part of its northern boundary.



REGISTRATION FORM

INTER REGIONAL MDG INDICATORS MEETING: SHARING KNOWLEDGE TO IMPROVE MDG MONITORING AND REPORTING	
Place and date: Santiago, Chile, 15 - 17 May 2012	
First name: <i>(as stated in the passport)</i>	Last Name: <i>(as stated in the passport)</i>
Date of birth:	Nationality:
Passport Number:	
Place of Departure: <i>(City/Country)</i>	
Official Position:	
Organization/Institution:	
Address:	
City:	Country:
Telephone:	E-Mail:

Please send this registration form to Ms. **Pilar Arturo**, email: pilar.arturo@cepal.org



UNITED NATIONS



REQUEST FOR HOTEL ACCOMMODATION

INTER REGIONAL MDG INDICATORS MEETING: SHARING KNOWLEDGE TO IMPROVE MDG MONITORING AND REPORTING

Santiago, Chile, 15 – 17 May 2012

Nombre/First name		Apellido/Last Name	
Dirección/Address:			
Ciudad/City:		País/Country	
Teléfono/ Tel:	Fax	E-Mail	
Hotel Novotel (*****) Av. Américo Vespucio 1630, Phone: (56-2) 499-2229/31 Group code: 247371 Deadline: 14 April, 2012		Standard room: USD\$140 (breakfast included)	
Fecha de llegada al país: <i>Date of arrival:</i>	Nº de vuelo: <i>Flight No.</i>		
Fecha de salida del país: <i>Date of departure:</i>	Nº de vuelo: <i>Flight No.</i>		

Autorizo el uso de la siguiente tarjeta de crédito a fin de garantizar mi reserva de hotel/

I authorize the use of my credit card to guarantee my hotel reservation:

American Express <input type="checkbox"/>	Master Card <input type="checkbox"/>	Visa <input type="checkbox"/>	Otra/Other <input type="checkbox"/>
Nº de tarjeta de crédito/Credit card No:			
Fecha vencimiento / Date of expiration:			

Passengers who pay in dollars in cash, travellers' checks or international credit cards are exempt from payment of VAT. Reservations must be made by 14 April, 2012 directly to:

-Hotel Novotel, Atn.: Ms. Katia Rodríguez or Ms. Laura Riquelme, emails: H5233-SM2@accor.com o novotelsantiagoreservas@accor.com